



APPLICATION FOR PIERS AND HARBOUR MASTER

Applications are invited from suitably qualified individuals to fill the post of Piers and Harbour Master of the Anguilla Air and Sea Ports Authority.

The selected person should have professional training with requisite knowledge's and skills obtained in the acquisition of a certificate Seamanship.

The ideal candidate should have a minimum of at least two years experience in a similar or related job.

The functions of the post are:

REPORTS TO: The Piers and Harbour Master reports to the Ports Manager at the port of location.

OBJECTIVES: The Piers and Harbour Master must:

- Ensure that the proper berthing and docking of all vessels to the pier, mooring, or any other location in the Harbour.
- Ensure that all the relevant fees are invoiced and collected for any services rendered at the port.

These objectives will be achieved by the Piers and Harbour Master who will:

- Supervise the use of all piers and harbours including the control of approaches, movements, berthing and mooring of vessels, embarking and disembarking of passengers, refuelling and maintenance of vessels.
- Ensure that all vessels adhere to the stipulated speed limits on approaching or leaving or leaving the Harbour.
- Participate in the development and implementation of rules and regulations to guide the berthing, mooring and scheduling of vessels.
- Participate in the organisation and enforcement of the rotation of Ferries and other vessels using the Piers.

- Ensure that all cargo vessels are securely docked at the berth before loading or discharging of cargo.
- Ensure the safety of all passengers and crew on all vessels during embarking and disembarking at the pier.
- Ensure that port users are invoiced and fees collected for all maintenance and other services.
- Check for oil and other spillage in the harbour and reporting all incidents and record them on the appropriate forms.
- Prepare weekly and monthly records as desired by the Port Manager.
- Report all damages done to any of the Port facilities on the sea side.
- Coordinate with Security Officers when necessary.
- Any other duties as assigned by the Ports Manager or as directly related to the effective operations of the piers and harbours.

CORE SKILLS: Piers and Harbour Master must have a sound and thorough knowledge of international and local pier and harbour procedures, standards and recommended practices and their applications, must have good communicative, computer and interpersonal skills.

The appointment will be at will accordance with the Employment procedures for the AASPA, following a six month probationary period.

Interested candidates should apply not later than July 29 2011 to the Anguilla Air & Sea Ports Authority addressed to:

The Chairman
Anguilla Air and Sea Ports Authority
c/o MICUAHF,
P.O. Box 60
The Valley, Anguilla.

Salary will be based on qualifications and experience.

Only suitably qualified candidates will be acknowledged